

COMMITTEE OF OCCUPATIONAL THERAPY

MINUTES

DATE: May 14, 2004

TIME: 10:05 a.m., C.D.T.

LOCATION: Cumberland Room
Ground Floor, Cordell Hull Building
425 Fifth Avenue North
Nashville, TN 37247-1010

MEMBERS PRESENT: Anne Brown, Chair
Susan McFadden
Linda Franklin, Secretary
Camelia Williams

MEMBERS ABSENT: Corene Coffey

STAFF PRESENT: Marva Swann, Unit Director
Mary V. Webb, Board Administrator
Nicole Armstrong, Advisory Attorney
Jerry Kosten, Regulations Manager

With a quorum being present, Ms. Brown called the meeting to order at 10:05 a.m.

OFFICE OF GENERAL COUNSEL

Ms. Armstrong reported that there are nine cases in litigation pertaining to the Board of Occupational and Physical Therapy Examiners. One (1) case involves an Occupational Therapist and three (3) cases involve Occupational Therapists Assistants.

There were no contested cases scheduled at this meeting.

AGREED ORDER

Berenda H. Ragan, COTA, license was placed on probation for a year due to fraudulent billing practices and falsifying paperwork. A motion was made by Ms. Williams and seconded by Ms. McFadden although, Ms. McFadden wanted it noted that she reluctantly approves of the agreed order. The motion carried. Ms. Franklin recused herself because she is on the screening panel.

Minutes

A motion was made by Ms. Williams and seconded by Ms. McFadden to approve the minutes of the February 6, 2004 meeting as submitted. The motion carried.

Administrative Reports

Ms. Webb presented the following statistical information:

OT	OTA
Active Licensees – 1505	Active Licensees – 680
Retired Licensees – 357	Retired Licensees – 113
Failed to Renew – 912	Failed to Renew – 280

<i>Performance Measure</i>	<i>Goal</i>	<i>2nd Qtr. Avg.</i>	<i>1st Qtr Avg.</i>
Renewal Processing Time	14 days	2.8 – OT 2.7 – OTA	2.4 – OT 4.2 – OTA
Application Processing Time	100 days	30.1 – OT 63.2 – OTA	14.7 – OT 15.4 – OTA

Legislation

The roll call vote for the rulemaking hearing held on April 28, 2004, was deferred until the next scheduled board meeting due to individuals licensed prior to 1985 can not be verified. Mr. Kosten would check with NBCOT to confirm the date.

Mr. Kosten proposed a rulemaking hearing to take place on July 22, 2004 regarding Continued Competence and showed the Committee a copy of the proposed draft. A motion was made by Ms. Williams and seconded by Ms. McFadden to approve the rulemaking hearing. The motion carried.

The roll call vote for the rulemaking hearing held on April 28, 2004 was deferred until the next scheduled board meeting, pending verification of the year when NBCOT began to verify an individual's exam scores.

Continued Competence mailings

Ms. Brown suggested that the board would do a mass mail out to all Occupational Therapists/Assistants, so that they may have ample time to respond to any questions or concerns regarding the proposed rulemaking hearing to be held July 22, 2004.

Disciplinary Guidelines

Robbie Bell, Director of Health Related Boards, presented to the Committee the disciplinary guidelines SCOPE. The disciplinary guidelines outlined several levels of practice violations and what the penalty for each level would be. Ms. Bell requested that the Committee review and adopt

the policy. A motion was made by Ms. McFadden to adopt the disciplinary guidelines and seconded by Ms. Franklin. The motion carried.

Ratifications

A motion was made by Ms. Franklin and seconded by Ms. Williams to approve the newly licensed and reinstated and modality certifications for Occupational Therapists and Occupational Therapy Assistants. The motion carried.

General Discussion

Ms. McFadden wanted the Licensing Board to convey their thanks to NBCOT for their guidance with helping the Task Force Committee in their efforts to establish continued competence requirements for Occupational Therapists/Assistants.

The Committee wanted to recognize that this was Ms. Linda Franklin's last board meeting and thanked her for her services rendered as a board member.

Adjournment

There being no further business, the meeting was adjourned at 12:55 p.m.

MW/G4064279/OTmin